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ABSTRACT

This handbook contains an annotated list of resources available from the Sex Equity project of the Idaho State Department of Education. The resources listed include materials dealing with career education, counseling, educational equity, employment, federal anti-discrimination laws, school subjects, non-sexist activities, athletics, sexism, and special education; teacher resources, including books, films, bibliographies, modules, and kits are also listed. The guide is divided into three sections: title index, subject index, and free material index. The first section contains the resources for loan listed alphabetically by title, along with author, source, date, format, and brief summary of the subject matter. The second section contains resources for loan listed according to subject matter. Each subject entry also indicates title and format. The third section lists the available free materials alphabetically by title and also indicates source, date and format. (JAC)

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SEX EQUITY RESOURCES

For

IDAHO SCHOOLS

U.S. DEPARTMENT OF EDUCATION
NATIONAL INSTITUTE OF EDUCATION
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JERRY L. EVANS
STATE SUPERINTENDENT OF PUBLIC INSTRUCTION

BOISE, IDAHO

SEX EQUITY RESOURCES contains an annotated list of resources available from the Sex Equity Project of the Idaho State Department of Education. This resource handbook is divided into three sections: title index, subject index, and free material index.

The first section contains the resources available for loan by alphabetical listing of titles. Each title listing indicates the title, author, source, date (when known), format, and a brief summary of the contents.

The second section contains the resources available for loan according to subject matter. Each subject listing indicates the title and format.

The third section contains the free materials available by alphabetical listing of titles. The free material listing indicates the title, source, date (when known), and format.

To request materials

Write, call, or visit the Sex Equity Consultant.

Sex Equity Consultant
State Department of Education
650 W. State
Boise, ID 83720
334-2188

Each request should contain the title and format of the resource(s) desired, the date needed, and the address to which the resource is to be sent.

TITLE INDEX

BOOK

THE ABCs OF WHAT A GIRL CAN BE. Vivian Epstein, Quality Press, 1980.

Career options by the alphabet with illustrations. For elementary school students.

BOOK

ACHIEVING SEX EQUITY. Pacific Institute for Non-Sexist Education, Portland State University.

A handbook containing data collection instruments to assist school districts with the Title IX self-evaluation process.

MANUALS

A.C.T.I.V.E.: ALL CHILDREN TOTALLY INVOLVED VIA EQUITY. Project Director: Dr. Chappelle Arnette. Western Washington University, Bellingham, WA. EDC/WEEA Publishing Center.

This three-part program offers a wealth of information and techniques for helping teachers identify and change stereotyped behavior in physical education classes in elementary schools. Using a movement education approach, the Teacher's Manual provides activities, lesson plans, and management tips in a wide range of areas including sports, dance, and gymnastics. Additionally, a Workshop manual outlines both one-day teacher-training workshops and a more extensive training program which combines movement education with training about sex equity. Competency-Based Teacher Education Program, an assessment guide, shows how to evaluate teacher performance in physical education and describes a field-centered, clinical model for preparing new teachers. Competency standards provided in the guide may be used for teacher certification programs.

BOOK

THE AFFIRMATIVE ACTION HANDBOOK. Stephen Sahlein, Executive Enterprises Publications Co., Inc. 1978.

Discusses day to day supervisory problems relating to discrimination and affirmative action.

BOOK

THE AFFIRMATIVE ACTION MANUAL. John W. Davis and Bern L. Gentry, Together Press, 1977.

Contains four sections dealing with affirmative action employment. The first section is on basic employment discrimination law. The second section outlines the elements of an affirmative action program and includes a detailed affirmative action plan. The third section deals with special problems in affirmative action and provides case examples. The fourth section contains appendices of terms, bibliographies, special resource materials, and planning charts.

BIBLIOGRAPHY

AN ANNOTATED LIST OF RESOURCES FOR PROMOTING THE DEVELOPMENT OF GIRLS AND WOMEN. Wisconsin Department of Public Instruction, 1977.

Presents resources with descriptions of fundamental background reading for educators on girls and women and sources for use by counselors and for students.

FILM

ANYTHING YOU WANT TO BE. 1971, 16 mm, 12 minutes.

The focus is on one young woman and the various stereotyped roles of what it means to be a woman. The film depicts the mixed messages she receives from her environment and the conflicts between stereotypic women's roles. Useful as a discussion starter.

BOOK

BECOMING. Nancy Voight and others, Educational Development Center, 1980.

A race and sex fair counseling program which involves students in self-assessment and career exploration. Complete with checklists, self-assessment instruments, and activities, the program involves students in evaluating their interests, skills, priorities, and values. Participants also learn planning techniques and ways to cope with stress situations. Includes a leader's guide and a participant's guide.

MANUALS

BECOMING SEX FAIR. Project Director: Marylyn E. Calabrese. Tredyffrin/Easttown School District, Berwyn, PA. EDC/WEEA Publishing Center.

This program offers procedures for selecting, developing, applying and evaluating techniques for improving sex fairness in all areas of school life. It is a three-stage program designed to systematically and gradually involve increasing numbers of school district personnel and community members in sex equity activities. The three stages are outlined in separate manuals: Preparing for Change, Planning the Inservice Program, and Revising the Curriculum. Each manual provides guidelines, meeting agendas, training activities, sample materials, and additional resources.

BOOK

BEING A MAN: A UNIT OF INSTRUCTIONAL ACTIVITIES ON SEX ROLE STEREOTYPING. David Sadker, U.S. Office of Education, 1975.

A manual of programmed activities for exploring the effects of sexism on boys and men. The instructional activities attempt to help students understand stereotyping and the limits it places on the lives and growth of all persons. The manual is divided into eight student lessons: Lining up around sex role stereotypes, the male stereotype, pressure point - it's not all right to cry, pressure point - winning, pressure point - acting tough, going to the sources, opportunity knocks - a game for overcoming stereotypes, and examining stereotypes - personal decisions.

BIBLIOGRAPHY

BIAS BIBLIOGRAPHY OF NON-SEXIST SUPPLEMENTARY BOOKS (K-12). Barbara Hutchinson and others. U.S. Education Department, 1980.

An annotated list of sex fair books by grade level for use in supplementing regular curricular materials.

BIBLIOGRAPHY

BIAS GUIDE TO NON-SEXIST TEACHING ACTIVITIES (K-12). Barbara Hutchinson and others, U.S. Education Department, 1980.

A descriptive list of non-sexist teaching activity resources. Contains sources for specific subject areas as well as sample lesson plans.

FILMSTRIP

BOOKS, BIAS & KIDS. Barbara Hutchinson and others, U.S. Education Department, 1980.

A filmstrip introduction to the issue of sex bias in instructional materials. It has been designed to be used with educator and parent groups. The filmstrip specifically focuses on: The different forms of sex bias in instructional materials, the extent of the problem, the harmful effects of using biased materials with both girls and boys, and what is currently being done to address the problem. In addition to presenting current examples of both biased and nonbiased school materials, the filmstrip also includes documentary footage of classroom discussions on bias in books and changing family roles.

TRAINING PACKETS, CASSETTE SERIES

BORN FREE. Project Director: Dr. L. Sunny Hansen. University of Minnesota, Psychoeducational Studies, College of Education, Minneapolis, MN. EDC/WEEA Pub. Center.

This program of field-tested practical ideas, techniques, and readings helps educators and parents to create settings that encourage students to explore and pursue a wide range of career and life-style options. Designed as an all-inclusive training program, it includes packets of print and videotape materials for use with elementary and secondary educators.

Videotape Cassette Series (Color, 3/4 inch, 30 minutes; "Video Viewer's Guide" included for each tape.)

"BORN FREE: A World of Options" presents an overview of the entire tape series and is designed to raise awareness of the changing roles of women and men today. The tape explores the concept of career socialization and factors that may facilitate or inhibit career choices.

"Men: Choices and Changes" focuses on the ways men's development has been limited by sex-role expectations that urge them to be breadwinners, strong, active and unemotional. The tape shows men moving toward "shared roles" and androgeny--the best of both male and female in each of our lives.

"Women: Choices and Changes" explores the different societal messages females and males receive about sex-role expectations and how these influence career development.

(Cont. on next page)

"BORN FREE" Continued

"Joy of Choosing" presents women and men discussing the choices and decisions that have influenced their lives at various stages. One section of the tape features a panel of female scientists considering the implications of nontraditional careers.

"Parenting: Three Generations" examines child-rearing from different perspectives. A young dual-employed couple considers their potential influence on an expected child and the child's impact on their lives. Dr. Jeannette Piccard, a priest in her eighties, speaks about parenthood and her multifaceted career and personal accomplishments. Another woman discusses preparing children to overcome both race and sex discrimination.

"Parents as Influencers" considers the messages mothers and fathers convey to their children. Parents comment on the complexities of parenting and the far-reaching effects of their actions and behavior on their children and other generations.

"Schools as Influencers" presents students who have encountered sex-role stereotyped messages at school. Educators comment on positive ways to overcome career-related stereotyping. The videotape is intended to stimulate discussion of how sex-role attitudes are influenced by teachers, counselors, administrators, advisors, and other school staff.

"Colleges as Influencers" examines how postsecondary educators often limit career choices by sex. Individuals comment on sex bias during their college experiences and a panel of community college faculty presents their perspectives. The tape concludes with a panel of college history professors exploring the changing roles of men and women in history.

"Why Change?" is a summary presenting a simulated dialogue between Sunny Hansen (the project director) and author Warren Farrell. The tape highlights issues of changing gender roles including resistance to change, fears of the demise of the family, and fears relating to sexual preference. Suggestions are provided to help students and adults explore these issues.

BOOK

BUILDING INSTRUCTION AROUND SEX EQUITY. Barbara Hutchinson and others, U.S. Education Department, 1980.

A manual for sex equity workshops for teachers and community members containing materials and outlines for sessions on anti-discrimination law, materials analysis, and interaction and change.

TRAINING PACKAGE

THE CATALYST TRAINING PACKAGE. Ned Strauss & Lynn Walther. Washington County Youth Service Bureau, Inc., Montpelier, VT. EDC/WEEA Publishing Center.

A comprehensive program that has been successful in helping rural educators, students, and community groups move towards educational equity. Thoughtful skill training in human relations and examination of sex-role expectations help rural high school students understand the options and choices available to them. Similar training for high school staff and community residents is included in an easy-to-read Facilitator's Guide. The Catalyst Training Package involves participants in engaging activities that enable positive growth and the ability to initiate change strategies in one's school and community.

BOOK

CHANGING SEXIST PRACTICES IN THE CLASSROOM. Marjorie Stern (ed.) American Federation of Teachers.

Contains articles on sexism in education, sex fair methods for use in the classroom, and some suggested materials.

BOOK

CHANGING WORDS IN A CHANGING WORLD. Alleen Nilsen, Educational Development Center, 1980.

Explores linguistic principles and the role of communication in shaping culture as it relates to being female or male. For high school students.

BOOK

CHARACTERS IN TEXTBOOKS: A REVIEW OF THE LITERATURE. U.S. Commission on Civil rights, 1980.

Discusses the portrayal of women and minorities in textbooks as well as the effects of textbooks on children.

BOOKLET

A CHECKLIST FOR EVALUATING MATERIALS. U.S. Office of Education.

A pamphlet that contains a checklist for evaluating materials for sex bias.

BOOK

CHOICES AND CHALLENGES: A STUDENT GUIDEBOOK ABOUT NONTRADITIONAL CAREER OPPORTUNITIES. California State Department of Education, 1979.

Designed to help students think about the relationship between their education and career planning. Provides information and exercises to promote students' consideration of nontraditional career choices.

BOOK

COMETS: CAREER ORIENTED MODULES TO EXPLORE TOPICS IN SCIENCE. Walter Smith, et. al. Lawrence, KS: School of Education, University of Kansas, 1982.

Provides 24 sets of supplemental lessons with more than 100 activities to help teachers in grades 5 through 9 bring community resource people into their science or mathematics classes. May be used with COMETS Profiles and separately.

BOOK

COMETS: Profiles. Ruth Noyce, ed. Lawrence, KS: School of Education, University of Kansas, 1982.

Includes 24 biographical sketches of women in science careers, plus accompanying language arts activities. Can be used with COMETS Science.

COURSE GUIDE

A COMMON WORLD: COURSES IN WOMEN'S STUDIES FOR RURAL AND URBAN COMMUNITIES.

This is a unique course guide for developing and teaching women's studies. The courses address the needs of low income urban and rural women in a practical and realistic manner. The course selection includes: Black Women's Culture; Latin Women in the United States; and Women and Health Care: Issues and Alternatives. Educators and community leaders in adult education settings will benefit from the lesson plans, handouts, and lists of resources and suggested readings.

BOOK

COMPETITIVE ATHLETICS: IN SEARCH OF EQUAL OPPORTUNITY. Margaret Dunkle, U.S. Office of Education, 1976.

A manual that provides a framework for gathering information about athletic programs, assessing equal opportunity, and modifying athletic programs to provide equal opportunity.

BOOK

COMPLYING WITH TITLE IX: IMPLEMENTING INSTITUTIONAL SELF-EVALUATION. Shirley McCune and Martha Matthews, U.S. Department of Education, 1977.

Information for the step by step process of completing a Title IX institutional self-evaluation. Cites the regulations, suggests data for collection, and provides check lists for self-evaluation.

BOOK

COMPLYING WITH TITLE IX: THE FIRST TWELVE MONTHS. Shirley McCune and Martha Matthews, U.S. Office of Education, 1977.

Practical suggestions for beginning the process of complying with Title IX. The focus is on the basic compliance tasks.

BOOK

CONDUCTING THE LAWFUL EMPLOYMENT INTERVIEW. Executive Enterprises Publications Co., Inc., 1974.

Discusses equal opportunity legislation, gives questions and answers on EEO law and employment interviews, and provides case examples that show how an interviewer's questions can result in charges of discrimination.

KIT

CRACKING THE GLASS SLIPPER: PEER'S GUIDE TO ENDING SEXISM IN YOUR SCHOOLS. Project on Equal Education Rights, 1979.

Easy to understand information on Title IX, evaluating schools' progress toward sex equity, and promoting change toward sex equity.

KIT

DIAGNOSING THE PROBLEM: SEX STEREOTYPING IN SPECIAL EDUCATION. Patricia Campbell, Education Development Center, 1979.

Explores how sex role stereotyping influences the referral process, testing procedures, classroom materials, and other procedures in the special education program. Includes cassette tape, handouts, transparencies, and a bibliography.

BOOK

EDUCATIONAL NEEDS OF RURAL WOMEN AND GIRLS. Report of the National Advisory Council on Women's Educational Programs, 1977.

Discusses the needs of rural women and suggests how education can help meet their needs.

BOOK

EDUCATION: THE CRITICAL FILTER, VOL. 1. Matilda Butler, Women's Educational Equity Communications Network, 1979.

A statistical report on the status of girls and women in elementary and secondary education. Presents data on enrollment, participation, achievement, instructional materials and employment.

BOOK

EMPLOYEE SELECTION WITHIN THE LAW. Mary Miner and John Miner, The Bureau of National Affairs, 1978.

Covers all parts of employee selection: legal framework, selection evaluation, tests and measurements, and strategies.

BOOK

EMPLOYMENT DISCRIMINATION LAW. Barbara Schlei and Paul Grossman, The Bureau of National Affairs, 1976.

Covers categories of discrimination: disparate treatment, present effects of past discrimination, adverse impact, reasonable accomodation; specified protected classifications and employment issues; sources of protection and problems of affirmative action; procedures; and litigation.

SLIDETAPE

ENGINEERING SKILLS AND CAREER PLANNING: A MODEL PROGRAM.

This model program illustrates how scientific interest and the talents of young female students can be channeled toward careers in engineering. The program, first implemented at Purdue University, gives freshmen students an early and positive educational experience by providing academic support and guidance. This booklet and slidetape suggest ways that role-model lectures, special career counseling, and hands-on laboratory work can be integrated into existing course work.

FILM

AN EQUAL CHANCE THROUGH TITLE IX. AAHPER, 1977, color, 16 mm, 22 minutes.

Explains the intent of Title IX and helps schools and communities to understand and implement this equal opportunity law. While the emphasis is on physical education and sports programs, the film has relevance for any education programming that comes under Title IX.

KIT

EQUALITY IN SCIENCE: FORMULA FOR CHANGING SEX BIAS. Patricia Campbell, Education Development Center, 1978.

Addresses the effects of stereotyping on student interest and ability in science. The contributions of women to science are discussed as well as ideas for further activities to promote a sex fair curriculum in science. Includes cassette tape, handouts, transparencies, and a bibliography.

BOOK

EQUALS. Alice Kaseberg, Nancy Kreinberg, and Diane Downie, Math/Science Network, Lawrence Hall of Science, UC Berkeley, 1980.

Contains practical suggestions for preventing math avoidance in students for teachers and administrators. Provides samples of materials for use with all grade levels and a comprehensive bibliography.

BOOK

EQUITY IN PHYSICAL EDUCATION. Annie Clement and Betty Hartman, Education Development Center, 1980.

A planning guide for implementing a coeducational physical education program that meets the requirements of Title IX. Provides suggestions and checklists for analyzing the class environment, planning, and assessing student performance. Also includes some sample lesson plans.

KIT

EXERCISING YOUR RIGHTS: ELIMINATING SEX BIAS IN PHYSICAL EDUCATION. Patricia Campbell, Educational Development Center, 1978.

Transparencies and an accompanying audio tape that assists in promoting an understanding of the need for sex integrated physical education.

FILMSTRIP

EXPANDING ROLES IN A CHANGING WORLD. Project MOVE, filmstrip with audio tape, 8 minutes.

Explains what sex role stereotyping is and how it exists in our society. Demonstrates how social roles are changing, why sex discrimination is unjust, and why career and home responsibilities need not be delegated on the basis of sex.

BOOK

EXPANDING YOUR HORIZONS IN SCIENCE AND MATH. Joanne Koltnow, Educational Development Center, 1980.

Explains how to conduct a math and science conference for young women. Includes workshop activity suggestions, forms, samples, quizzes, etc.

FILM

EXPECTATIONS. Color, 16 mm, 16 minutes, 1979.

A series of scenes illustrating subtle sex role stereotyping in daily activities. For use with Together We Can kit or alone.

FILM

THE FABLE OF HE AND SHE. Color, 16 mm, 11 minutes.

Provides a light entertaining animation of the masculine handybars and the feminine mushamels who are separated from each other and have to expand their roles in order to survive. When the separation is over, they continue to live according to their expanded roles. Creates an awareness of sex roles within the family and society. A good discussion starter. Elementary student audience.

BOOK

FACING THE FUTURE: EDUCATIONAL EQUITY FOR FEMALES AND MALES. U.S. Department of Education, 1981.

Presents facts on the workforce, family, and education relevant to sex equity. Interprets the facts and discusses the role of educational leaders in achieving sex equity.

BOOK

THE FEMALE EXPERIENCE: AN AMERICAN DOCUMENTARY. Gerda Lerner, Bobbs-Merrill Educational Publishing, 1977.

Looks at what it has meant to be a woman in America. The material is drawn mostly from primary sources: memoirs, diaries, letters, speeches. Contains the following sections: The Female Life Cycle, Women in Male Defined Society, A New Definition of Womanhood.

BOOK

THE FEMALE EXPERIENCE IN AMERICA: DEVELOPMENT, COUNSELING, AND CAREER ISSUES. Sharon B. Lord and others, Education Development Center, 1979.

A resource book for counselors that explores a variety of issues relevant to females in America. Contains four sections: Female Development, Women's Career Patterns - Life Styles, Women Growing and Changing - Counseling Approaches, and Critical Incidents in Female Development - Counseling Issues.

FILM

FREE TO CHOOSE. 1974, color, 16 mm, 16 minutes.

Begins with a brief history of women's rights and social legislation, then focuses on a man in early childhood education, a woman who is head of an architechtural urban planning division, a female homemaker, and a working couple with a small child who share household duties and decision making. The purpose of the film is to encourage choice of work and lifestyle based on interests and skills rather than traditional male-female roles.

MANUAL

FREEING OUTSELVES: REMOVING INTERNAL BARRIERS TO EQUALITY

This manual and accompanying sound filmstrip detail a program for women of all ages which helps them to understand and overcome the barriers of sex-role stereotyping. Role-playing activities and discussion questions encourage participants to examine their personal attitudes and consider non-traditional career and educational choices. Freeing Ourselves provides workshop facilitators with background readings and instructions on how the sessions can be implemented.

BOOK

GENDER AND THE CONDITIONS OF LEARNING: COLLECTED READINGS. Martha Whalen Kent (ed.), Education Development Center.

Contains ten articles on the effects of sex role stereotyping. Each article focuses on a different part of the socialization process from media presentation to unconscious cultural ideology.

KIT

GIRL, BOY OR PERSON: BEYOND SEX DIFFERENCES. Patricia Campbell, Education Development Center, 1978.

Examines myths and realities about sex differences and their effects on educators and administrators. Theories about the origins of sex differences are included along with suggestions for minimizing sex role differences. Includes cassette tape, handouts, transparencies, and a bibliography.

BOOKLET

GUIDELINES FOR EQUAL TREATMENT OF THE SEXES IN McGRAW-HILL BOOK COMPANY PUBLICATIONS. McGraw-Hill Book Co.

Guidelines to ensure sex fairness in written materials.

BOOKLET

GUIDELINES FOR SEX FAIR VOCATIONAL EDUCATION MATERIALS. Women on Words and Images, U.S. Office of Education.

Presents guidelines for assuring sex fairness in written and visual materials.

BOOKLET

GUIDELINES FOR THE CREATIVE USE OF BIASED MATERIALS IN A NON-BIASED WAY. Women on words and images, U.S. Office of Education.

Presents guidelines for the sex fair use of sex biased materials.

BOOK

A HANDBOOK FOR WORKSHOPS ON SEX EQUALITY IN EDUCATION. Mary Ellen Verheyden-Hilliard, American Personnel and Guidance Association, 1976.

Contains information, activities, and resources for educators, students, and communities by focusing on a model workshop presentation.

BOOK

HOW HIGH THE SKY? HOW FAR THE MOON? Sharon L. Meynard, Education Development Center, 1979.

A K-12 curriculum resource which provides activities to expand students' interests in science and technical careers. Provides skill activities for all age groups, information about careers in science, an annotated list of print and audio visual materials appropriate for each grade level, and information on women scientists. Outstanding accomplishments of contemporary women in science are highlighted in seven short biographies and supplemented by taped interviews.

BOOK

IDENTIFYING DISCRIMINATION: A REVIEW OF FEDERAL ANTI-DISCRIMINATION LAWS AND SELECTED CASE EXAMPLES. Shirley McCune and Martha Matthews, U.S. Office of Education.

Gives a brief review of federal anti-discrimination laws and shows examples of discrimination addressed by these laws.

FILM

I IS FOR IMPORTANT. color, 16 mm., 12 minutes.

Contains a variety of short sketches showing samples of sex role stereotyping in school interactions. Excellent for a discussion starter.

FILMSTRIP

IMAGES AND OUR SELF-CONCEPT. Part 1 & Part 2. Filmstrip with audio cassette, 23 minutes total, 1979.

Traces the images of males and females through history as a basis for analyzing current ideas and attitudes about sex roles. Part 1 looks at images of males and part 2 at images of females. For use with Together We Can kit or alone.

BOOK

IMPLEMENTING TITLE IX IN PHYSICAL EDUCATION AND ATHLETICS. Charles Moody and Charles Vergon (eds.), University of Michigan, 1978.

Contains sections on legal aspects, benefits of an equal opportunity program, laying the foundations, course offerings, grouping students, implementing coeducational physical education classes, budgeting, coping with inequality, and resources.

BOOK

IN SEARCH OF OUR PAST: UNITS IN WOMEN'S HISTORY. (United States History and World History Teaching Guides). Susan Groves and others, Educational Development Center, 1980.

Contains specific units in history for junior and senior high school students. U.S. History covers Native American Women in Pre-Columbian America, Southern Women 1820-1860, Women in Struggle: Immigration and Labor 1820-1940. World History covers Women Under Feudalism in Western Europe and China, Women and the Industrial Revolution, Women in Change: Twentieth Century Women in Transition. Provides exercises, reading and background material to help students relate history to their own lives.

BOOK

INTERVIEWING WOMEN: AVOIDING CHARGES OF DISCRIMINATION. Tom Jackson, Executive Enterprises Publishing Co., Inc., 1976.

Discusses discrimination in interviewing, planning the interview, and evaluating the applicant.

BOOK

ISSUES OF SEX BIAS AND SEX FAIRNESS IN CAREER INTEREST MEASUREMENT. Esther Diamond (ed.), National Institute of Education, 1975.

Reviews the implications of sex bias in career interest measurements and has suggestions for reducing this bias.

BOOK

LANGUAGE AND SEX: DIFFERENCE AND DOMINANCE. Barrie Thorne and Nancy Henley (eds.), Newbury House Publishers, Inc. 1975.

Contains a variety of research articles on the sociolinguistics of language and sex.

FILM-BOOK

THE LIFE AND TIMES OF ROSIE-THE-RIVETER. Clarity Educational Prod. Inc., Emeryville, CA

This 60 minute popular award winning film explores the role of women in World War II; includes an accompanying book which discusses the story of three million working women during World War II defense plants. Lively essays about the women and where they came from, how they found jobs, how they were treated in the factories, and what happened to them when the war was over.

FILM

MAKING IT HAPPEN. Project Codirectors: Virginia Coyle and Diane Wendt. Women's Sports Commission, Colorado Commission on Women, Denver, CO., Film Producer: Sally Barrett-Paige. EDC/WEEA Publishing Center.

This 17-minute film explores the lives of three sportswomen involved in swimming, climbing, track, volleyball and basketball. A brief historical perspective is presented, recounting women's participating in sports and highlighting some major contributions of women athletes.

FILM

MAKING IT IN THE FIELD OF WORK. Color, 16 mm, 25 min.

Men and women in various occupational areas discuss how they chose their careers and how their careers relate to their life styles. Not much focus on non-traditional career choice.

BOOK

MAKING IT WORK! A BOOKLET OF ACTIVITIES TO ENCOURAGE THE DEVELOPMENT OF CO-ED PHYSICAL EDUCATION PROGRAMS. Michigan Department of Education. 1980.

Includes twenty team games and activities for middle school or high school students that were developed by physical educators in Michigan.

CURRICULUM PROGRAM

MATHCO

Mathco. This high quality, flexible math skills curriculum program for middle school students links mathematics to career and life choices. The program provides materials for math, language/fine arts, science, and social science classes and contains detailed inservice teacher training manuals, filmstrips and attractive wall charts. Each module includes a teacher guidebook, lesson plans, student activity sheets, and the text of a corresponding filmstrip.

BOOK

MEASURES OF EDUCATIONAL EQUITY FOR WOMEN. Women's Educational Equity Act Program, 1977.

Presents descriptions of a wide variety of instruments for measuring sex equity in education with information on each instrument and where to order it.

BOOK

MEDIA AND SEXISM. Dr. Frank B. Brouillet, Supt. of Public Instruction, Tumwater, WA 98504. 1981.

This manual is intended to serve as a primer for teaching in the secondary schools on the subject of the media and sex roles in American society. It includes facts, data, discussion guides and other activities for use in the classroom. Supplementary materials in the form of exhibits and examples will assist teachers to illustrate different concepts in their teaching. A series of readings will allow those who are interested in pursuing additional background in the effects of media, a place to begin.

FILM

MEN'S LIVES. color, 16 mm, 43 minutes.

Looks at the expectations and demands on the American male. Its examination of men's socialization is warm, supportive, and political. Although the focus is on individual men, an awareness is created of the societal processes that shape all of us.

BOOK

NEW PIONEERS: A PROGRAM TO EXPAND SEX-ROLE EXPECTATIONS IN ELEMENTARY AND SECONDARY EDUCATION. Amanda J. Smith, Education Development Center, 1980.

An approach based on the idea that barriers to equity often involve personal values. It outlines fourteen sessions that focus on building trust between the sexes while expanding roles for both women and men. The seminars may be used individually or as a series of informal lectures or small group discussions.

BOOK

OVERCOMING MATH ANXIETY. Sheila Tobias, W.W. Norton Publishing Co., 1978.

A discussion of how intimidation, misunderstanding, and missed opportunities have made people fear learning math. Appendices include a composite math anxiety scale and programs for math anxious people.

BOOK

PHYSICAL EDUCATION: IMPLEMENTING SEX EQUITY USING TITLE IX. Margaret Fair and others, Colorado Department of Education, 1979.

A workshop workbook for providing sex fair physical education programs with a focus on the process of change to sex integrated programs.

MODULES

PHYSICAL EDUCATORS FOR EQUITY. Project Director: Dr. Ann Uhlir. Eastern Kentucky University, Dept. of Physical Education, Richmond, KY. EDC/WEEA Publishing Center.

This series of seven self-instructional modules helps promote the elimination of sex-role stereotyping and sex discrimination in secondary school physical education classes. Each module contains illustrations and learning exercises and focuses on Title IX, curriculum development, teacher behavior, evaluation of the effects of sex-role stereotyping, and biological differences between boys and girls. A Leader's Guide, including discussion questions, readings, and activities to help instructors using the modules.

BOOK

PROGRAMS FOR EDUCATIONAL EQUITY: SCHOOLS AND AFFIRMATIVE ACTION. Shirley McCune and Martha Matthews, U.S. Office of Education, 1975.

Presents background information and outlines the process of implementing affirmative action hiring. Provides samples, guidelines, checklists to assist with affirmative action hiring programs.

BOOK

PROJECT AWARENESS. Feminists Northwest, The Washington State Department of Education, 1977.

Training materials to eliminate sexism in educational settings. Contains the following workshop materials: Awareness of Sex Discrimination, Damaging Effects, Laws and Assessment, Strategies for Ending Sex Discrimination in Schools, Resources for Developing Curriculum, Sexist Language, Non-defensive Communication, and Resource list.

BOOKLETS

PROMOTING EDUCATIONAL EQUITY THROUGH SCHOOL LIBRARIES. Project Director: Dr. Karen Beyard-Tyler. Arizona State University, Dept. of Educational Technology and Library Science, Tempe, AZ. EDC/WEEA Publishing Center.

Complete with instructional techniques and activities, this training package helps school librarians, teachers, and administrators to identify, select, and catalog sex-fair materials. It is a preservice and inservice program that may be completed in approximately fifteen hours of class time, plus additional time for activities outside of class. Each module is also appropriate for a short workshop session.

The seven booklets in the package include detailed information on evaluating new materials, identifying alternative reference sources, and helping students and their parents use library, school, and community resources. Additionally, it suggests ways to promote the use of sex-fair materials throughout the school and community. Below each of the seven booklets is briefly described.

Instructor's Guide presents an overview of the entire program and each module.

Equity Activity Book contains activities for use with each module.

Module 1: Assumptions about "Male" and "Female" explores educational practices and procedures that foster inaccurate and unfair ideas about differences between males and females.

Module 2: Sexism and Sex-Role Stereotyping in School Materials focuses on specific ways school materials communicate sex stereotyping.

Module 3: Sex-Fair Instructional Materials provides techniques for sex-fair content, language, and illustration.

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PROMOTING EDUCATIONAL EQUITY (Cont.)

Module 4: Sex-Fair Resources for School Libraries examines traditional reference sources that often omit women entirely and/or present a biased picture of women. It also suggests information sources to counterbalance these inadequacies.

Module 5: Educational Equity in the Library suggests ways that the school media specialist or librarian can build a collection of sex-fair materials and promote educational equity through work with students and faculty.

BOOKLET AND SLIDETAPE

PUTTING IT ALL TOGETHER: A MODEL PROGRAM FOR WOMEN ENTERING ENGINEERING.

This model program illustrates how scientific interests and the talents of young female students can be channeled toward careers in engineering. The program, first implemented at Purdue University, gives freshmen students an early and positive educational experience by providing academic support and guidance. This booklet and slidetape suggest ways that role-model lectures, special career counseling, and hands-on laboratory work can be integrated into existing course work.

BIBLIOGRAPHY

RESOURCE GUIDE FOR SEX EQUITY IN VOCATIONAL COUNSELING. Virginia Vocational Guidance Programs, 1980.

An annotated bibliography of materials and resources on eliminating sex bias in career counseling for counselors.

BOOKLET

REVIEWING CURRICULUM FOR SEXISM. New York State Education Department, 1975.

Looks at sex bias in curriculum and instructional materials and provides suggestions for using biased materials in ways that will minimize the bias.

FILM

SANDRA, ZELLA, DEE AND CLAIRE: FOUR WOMEN IN SCIENCE. EDC/WEEA Publishing Center.

This 16mm film for students in grades 7-12 explores the work and lives of an astronomer, a mechnical engineer, a veterinarian, and a laser physicist. The film may be used to encourage young women to consider scientific and technical careers.

BOOK

SELECTING PROFESSIONALS IN HIGHER EDUCATION: A TITLE IX PERSPECTIVE. Emily Taylor and Donna Shavlik, U.S. Office of Education, 1975.

Discusses the federal laws that apply to education employment and suggests ways to ensure equity in education employment.

SLIDE-TAPE SHOW

SEX BIAS AND TITLE IX. Idaho State Department of Education, 1981.

Explores different forms of sex bias found in schools and discusses the impact of Title IX on eliminating sex discrimination.

SLIDE-TAPE SHOW

SEX DISCRIMINATION IN PUBLIC SCHOOLS. Feminists Northwest, 1976.

Covers sex discrimination in classroom interaction, textbooks, vocational education, counseling, and career awareness and suggests ways for educators to provide a sex fair environment.

BOOK

SEX DISCRIMINATION IN SCHOOLS: EVALUATING EMPLOYMENT PRACTICES. Roslyn Kane and others, Education Development Center, 1978.

A practical resource to help identify the critical employment issues in school districts and learn how to collect and analyze data about hiring, promotions, salary ranges, and fringe benefits. Worksheets to record findings are provided along with suggestions about what to do to eliminate sex discrimination in employment practices.

BOOK

SEX DISCRIMINATION IN THE SELECTION OF SCHOOL DISTRICT ADMINISTRATORS: WHAT CAN BE DONE? Doris Timpano and Louise Knight, National Institute of Education, 1976.

Presents a plan for affirmative action hiring for women in school administration with sample forms, letters, and questionaires.

BOOK

SEX EQUITY: IN SELF-VIEWS, IN SCHOOL PRACTICES, IN CAREER COUNSELING. Dianna Chitayat and others, New York State Education Department, 1978.

A workbook for counselors containing the following sections: Examining your own views on sex fairness, understanding sex equity legislation, and developing strategies for sex fair career counseling.

KIT

SEX FAIRNESS IN CAREER GUIDANCE: A LEARNING KIT. Linda Stebbins and others, ABT Publications, 1975.

A workbook and cassette tape for counselors covering sex fairness, sex fair career guidance, recommendations for sex fair use of career interest inventories, and resources.

MODULES

SEX STEREOTYPING IN EDUCATION. Project Director: Dr. Patricia Cambell. Georgia State University, Atlanta, GA and Women Educators, Red Bank, NJ EDC/WEEA Publishing Center.

A self-contained, inservice program of modules which contain a thirty-minute audiotape cassette, an instruction sheet for workshop leaders, handouts for participants, a bibliography, and transparency masters. Designed for teachers, counselors, and teacher educators, these modules develop an increased awareness of sex-role stereotyping.

The modules focus on the achievements, contributions, and abilities of women in many fields, including science, business education, American history, fine arts, and educational research. Each of the available modules is briefly described below.

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SEX STEREOTYPING IN EDUCATION (Cont.)

"Present but Not Accounted For: Women in Educational History" gives an historical overview of the role of women in education. It presents information on the impact of social conditions in the United States from the eighteenth century through the present.

"Reading, Writing, and Stereotyping" explores sex-role stereotyping in language arts and its impact on students' skills and interest. A checklist for analyzing textbooks and sources for nonstereotyped reading materials for both elementary and secondary levels are included.

"Repainting the Sexist Picture: Stereotyping in the Fine Arts" examines explanations for the lack of recognition of women in the fine arts and explores stereotyped images of artists in American Society. Ways to encourage females and males to develop their artistic abilities are suggested.

"Business as Usual: Sex Stereotyping in Business Education" examines myths and stereotypes that have limited women in the world of work. The material provides suggestions for helping students to expand occupational interests and to make career decisions that go beyond traditional job aspirations.

"A New Beginning: Eliminating Sex Stereotyping in Early Childhood Education" explores ways in which sex-role expectations and stereotypes can limit the development of girls and boys. Suggestions are provided for analyzing books, teaching materials, personal behavior, and attitudes to help educators influence children in a more positive way.

"Write Me In: Stereotyping in Curriculum" focuses on the ways in which sex stereotyping affects development and content of curriculum. This module examines sex bias in language, classroom behavior, and instructional materials. Information about Title IX legislation is included.

KIT

SEX STEREOTYPING IN MATH DOESN'T ADD UP. Patricia Campbell, Education Development Center, 1978.

Covers sex differences in math skill areas, how sex role stereotyping limits math skill development, and how students' decisions about math affect future career choices. Also covered are ways teachers can help both female and male students to develop their math skills. Includes cassette tape, handouts, transparencies, and a bibliography.

MODULES

SEXISM IN THE CLASSROOM. Project Director: Dr. Isabel Pico de Hernandez. Commission for the Betterment of Women's Rights of the Commonwealth of Puerto Rico, Santurce Puerto Rico. EDC/WEEA Publishing Center.

This series of eight illustrated modules is an inservice training program designed for use with bilingual Spanish-English elementary teachers in Puerto Rico or the United States. Each module is an independent workbook, intended to be used in a sequence leading the participant to deeper understanding of sex stereotyping in schools. The program is written in Spanish with an accompanying English translation. Each of the eight modules is described below.

Ideas, Beliefs, Attitudes, an introduction to the series, provides definitions of the concepts used in the program and a set of cards for a consciousness-raising exercise.

Long Live the Difference! analyzes societal attitudes and behaviors based on physical differences between the sexes. It is an excellent resource for use with eleventh and twelfth graders, or advanced junior high students.

Why Isn't Rosa Brave? examines Basic Series textbooks and shows how to identify and combat sex stereotypes in textbooks.

A Broom for Anne, One Hundred Jobs for John scrutinizes sex-role assignments in career education programs and suggests how to fight occupational stereotypes.

Why Isn't Anna Here? analyzes women's roles as portrayed in elementary social studies textbooks and curricula and provides practical strategies to offset stereotyping.

Curls and Baseball describes a physical education program that helps elementary schools avoid stereotyping.

Help, Help! Save Me! analyzes the image of women as protrayed in TV programs and advertising. It includes an audio cassette tape.

BOOK

SEXISM IN EDUCATION. Emma Willard Task Force on Education, 1971.

Presents a variety of articles, quotes, and suggestions exploring sexism in education.

BOOK

SEXUAL HARASSMENT. Frank Till, National Advisory Council on Women's Educational Programs, 1980.

A report on the sexual harassment of students which contains the following sections: Findings and recommendations, what is sexual harassment, coping with sexual harassment, is it legal, the principals and the causes, frequency, what are schools doing about it, and technical supplement.

BIBLIOGRAPHY

SHE SAID HE SAID. Nancy Henley and Barrie Thorne (eds.), KNOW Inc., 1975.

An annotated bibliography of sex difference in language, speech, and non-verbal communication.

HANDBOOK

THE SKY'S THE LIMIT

This career handbook for high school students appeals to females exploring math-related careers. The Sky's the Limit presents an insider's view of several industries: computers, engineering, finance, and research mathematics. Through personal anecdotes, viewpoints, and information presented by women working in these four fields, students learn a great deal about jobs that require mathematical training. Ways to combine work and family life, training programs, professional organizations, and lists of resources are included.

BOOK

SPACES: SOLVING PROBLEMS OF ACCESS TO CAREERS IN ENGINEERING AND SCIENCE. Sherry Fraser, et. al. Berkeley, CA: Lawrence Hall of Science, University of California, 1982.

A collection of activities designed to: stimulate student's thinking about scientific careers, develop problem solving skills, promote positive attitudes toward the study of mathematics, increase interest and knowledge about scientific work, strengthen spatial visualization skills, and introduce language and familiarity with mechanical tools.

BOOK

STAFF DEVELOPMENT FOR EDUCATIONAL EQUITY: A TRAINER'S MANUAL. Boston University School of Education Training Institute for Sex Equity, Massachusetts Department of Education, 1979.

Looks at sex equity workshops as a mechanism for change, provides information about designing workshops, and provides four sample workshops. The sample workshops are for general awareness, counselors, vocational educators, and administrators. Specific activities and handouts are provided for each workshop.

BOOK

STALLED AT THE START: GOVERNMENT ACTION ON SEX BIAS IN THE SCHOOLS. Project on Equal Education Rights, 1978.

Discusses the lack of government enforcement of Title IX by HEW.

FILMSTRIP

STOP, LOOK, LISTEN. Filmstrip with audio cassette, 14 minutes, 1979.

Uses original art, poetry, and statements by students aged 8-18 to express assumptions and pressures related to being female or male in today's society. For use with Together We Can kit or alone.

BOOKLET

A STUDENT GUIDE TO TITLE IX. Myra Sadker, U.S. Office of Education.

Presents Title IX in a form understandable to students stressing the connection between rights and responsibilities.

BOOK

THE SUPERVISOR'S EEO HANDBOOK. Executive Enterprises Publications, Co., Inc. 1977.

Discusses federal anti-discrimination laws and regulations, the role of the supervisor, and cases.

BOOKLET

SUSAN B. ANTHONY BIRTHDAY CELEBRATION KIT. Michigan Department of Education, 1980.

A resource for elementary school teachers who wish to supplement their curriculum with short activities designed to highlight the contributions of women to American history. One section contains fourteen activities for elementary school children. The other section contains background reading for the teacher along with biographical references. Especially excellent for celebrating Susan B. Anthony's birthday on February 15.

BOOK

TAKING SEXISM OUT OF EDUCATION. U.S. Office of Education, 1978.

Contains the following articles: Title IX; Toward a Nonsexist School, What to do About Sex Bias in the Curriculum; No Room at the Top?; Teacher Education; Work, Women, and Vocational Education; Enlarging the American Dream; and Changing Male Roles.

BOOKLETS

TEACHER SKILL GUIDE FOR COMBATING SEXISM. Wendy Gollub and others, Educational Development Center, 1979.

A guide for teachers with activities for students. Includes the following modules: How expectations influence behavior and perceptions, Sex bias in language and instructional materials, Dealing with resistance to change, Developing new classroom structures that require role flexibility, Fostering independence, The components of a nonsexist person, Using role play to develop the behaviors of a nonsexist person, Problem solving of personal issues related to sex bias, Developing internal strength through self statements, Helping students identify with role models, Developing the components of a nonsexist person through guided day dreams.

BOOKLET

THEY CHOSE GREATNESS: WOMEN WHO SHAPED AMERICA AND THE WORLD. Michigan Department of Education, 1980.

A resource for elementary school teachers who wish to supplement their curriculum with material highlighting the contributions of women to American and European history. Includes 180 vignettes of women who achieved greatness in various fields.

SLIDE-TAPE SHOW

TITLE IX. Idaho State Department of Education, 1978.

Explains Title IX and was made specifically for school districts in Idaho.

BOOK

TITLE IX AND PHYSICAL EDUCATION: A COMPLIANCE OVERVIEW. Marjorie Blaufarb, U.S. Office of Education, 1976.

Provides guidelines for evaluating physical education programs for compliance with Title IX.

BOOK

TITLE IX GRIEVANCE PROCEDURES: AN INTRODUCTORY MANUAL. Martha Matthews and Shirley McCune, U.S. Office of Education.

Contains information about developing a grievance procedure, implementing and evaluating it, and the role of personnel in its functioning.

BOOK

TODAY'S CHANGING ROLES: AN APPROACH TO NON-SEXIST TEACHING. National Foundation for the Improvement of Education, 1974.

Teacher resources with curriculum related activities for use with elementary, intermediate, and secondary students.

BOOK

TODAY'S GIRLS: TOMORROW'S WOMEN. Girls Clubs of America, 1978.

A compilation of papers, speeches, and discussions to promote an understanding of the realities affecting girls' lives in the areas of human sexuality, education and employment, and the law.

BOOK

TOGETHER WE CAN. Glee Ingram and others. Education Development Center, 1979.

A positive approach to eliminating sex-role stereotyping that provides a wide range of activities suited for teachers, counselors, students, parents, and community groups. Support media for use with this book as a kit are Expectations (film), Which Comes First--The Person or the Role (filmstrip), Images and Our Self-Concept (filmstrip), Stop, Look, Listen (filmstrip), and game cards.

BOOK

UNDERSTANDING SEX ROLES AND MOVING BEYOND. Sharon B. Lord and others, Education Development Center, 1979.

Provides a guide for understanding sex roles in American society, examining the variables that contribute to sex role stereotyping, and developing strategies for moving beyond these stereotypes. Material for helping students examine sex roles in different cultures is included.

BOOKLET

UNIVERSITY GRIEVANCE PROCEDURES, TITLE IX, AND SEXUAL HARASSMENT ON CAMPUS. Alliance Against Sexual Coercion, 1980.

Discusses sexual harassment of students in relation to Title IX coverage, provides information on adopting an adequate grievance procedure for sexual harassment, gives suggestions for making the grievance procedure work, and explains how to file a complaint with the Office for Civil Rights.

VIDEOTAPES & WORKBOOK

VENTURE BEYOND STEREOTYPES. Project Director: Anne Grant. City School District of New York, Brooklyn, NY. EDC/WEEA Publishing Center.

This program is ideal for inservice or preservice teacher training. Using videotapes and a workbook, the program encourages participants to discuss how cultural patterns and values affect the expectations and opportunities of females and males, and helps them to become more aware of their own expectations and feelings. The material described below includes a workbook and eight thought-provoking, thirty-minute videotapes that explore a range of sex-role issues. Sessions may be conducted as individual workshops or as a program series.

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VENTURE BEYOND STEREOTYPES (Cont.)

Venture Beyond Stereotypes: A Workbook for Teachers Concerned about Sex-Role Stereotyping provides activity ideas and discussion questions for eight, two-hour sessions.

Jill and Jack/Fiction and Fact (Videotape cassette series, color, 3/4" 30 minutes)

The Masculine Mystique outlines some of the restrictions men experience because of sex bias which may inhibit their emotional growth and trap them in unsatisfying careers.

The Feminine Mystique examines the changing role of women as increased options and opportunities influence personal choice in careers and in family relationships.

Language and Textbooks explores the images of women and men that children absorb through everyday language and the sex bias of many textbooks.

Classroom Practices discusses strategies teachers can use to help eliminate sex stereotyping in their classrooms. It also outlines procedures that schools must follow to comply with Title IX, a federal regulation prohibiting sexism in education.

FILM

VIGNETTE FILM. Color, 16mm, 15 minutes, meant to accompany GIRLS AT TWELVE.

Shows the impact of women's values on the way they interact with girls in teaching and family situations. We do not have the accompanying film.

BOOK

VOCATIONAL EDUCATIONAL SEX EQUITY STRATEGIES. Louise Vetter, Carolyn Burkhardt, and Judith Sechler, The National Center for Research in Vocational Education, 1978.

Provides strategies and techniques for increasing sex fairness in vocational education. Contains strategies for dealing with overt sex bias, recruiting and retaining non-traditional students, community interaction, assessing and adapting materials as well as planning guidelines and information about resources.

BOOK

VOICES FOR WOMEN. Report of the President's Advisory Committee for Women, 1980.

Outlines the progress of the U.S. in the elimination of sex discrimination and presents recommendations for further steps. Covers the Equal Rights Amendment, education, health, human services, and work and income security.

KIT

WE THE PEOPLE: SEX BIAS IN AMERICAN HISTORY. Patricia Campbell, Education Development Center, 1978.

Focuses on sex role stereotyping in elementary and secondary level American history textbooks. Examines the values transmitted about male and female roles and provides activities for use in social studies classes. Includes cassette tape, handouts, transparencies and a bibliography.

BOOKLET

WHAT CONSTITUTES EQUALITY FOR WOMEN IN SPORTS? Project on the Status and Education of Women, Association of American Colleges, Washington, D.C.

Presents a discussion of the issues relating to federal anti-dissemination law and women in athletics.

FILM

WHEN I GROW UP. 1977, color, 16 mm, 18 minutes.

Short sequences show examples of sex stereotyping in teachers', counselors', and administrators' behaviors and then positive ways school personnel can help youngsters have expanded sex role expectations are shown.

FILMSTRIP

WHICH COMES FIRST - THE PERSON OR THE ROLE? Filmstrip with audio cassette, 15 minutes, 1979.

Examines how technological, social, economic, and legal changes are causing a redefinition of sex roles. For use with Together We Can kit or alone.

BOOK

THE WHOLE PERSON BOOK: TOWARD SELF-DISCOVERY AND LIFE OPTIONS. Twila Christensen Liggett, Education Development Center, 1979.

Provides activities designed to enable students to look at their personal values, talents, and interests, and to consider how these factors are applied to career choices. Students have the opportunity to practice matching their skills and personalities with job requirements, and to make career and educational decisions.

BOOK

WHY TITLE IX? Shirley McCune and Martha Matthews, U.S. Office of Education, 1977.

Background factual material showing the need for the Title IX regulations.

BIBLIOGRAPHY

WOMEN AND LITERATURE: AN ANNOTATED BIBLIOGRAPHY OF WOMEN WRITERS. The Sense and Sensibility Collective, 1973.

An annotated bibliography of twentieth century women writers.

BOOK

WOMEN IN ADMINISTRATIVE POSITIONS IN PUBLIC EDUCATION. The Recruitment Leadership and Training Institute, U.S. Office of Education, 1974.

Reviews data revealing sexual imbalance in administration, the cause of this imbalance, and provides suggestions for possible solutions.

BOOK

WOMEN IN AMERICA: HALF OF HISTORY. Mary Kay Thompson Tetreault, Rand McNalley and Co., 1978.

Looks at the past and present of what it means to grow up female in America.

BOOKS

WOMEN IN AMERICAN HISTORY: A SERIES. Project Director: Beverly Sanders, American Federation of Teachers, Washington, D.C. EDC/WEEA Publishing Center.

The contributions and involvement of women have often been ignored or minimized throughout texts used in American history and literature courses. This series of four books sketches the lives of many Native American, black, and white women whose lives and work influenced the development of the United States. Against the background of social changes and historical events between 1607 and 1920, the significant role of women during colonial settlement, abolition, industrial expansion, the development of the West, the labor and suffrage movements, and other periods is explored.

Questions for inquiry and discussion are provided for each chapter, as are suggestions for projects, independent study, and group activities. A general bibliography for each of the four major periods is also included.

Women in the Colonial Era and the Early American Republic 1607-1820 (56 pp.)
Women in the Ages of Expansion and Reform 1820-1860 (80 pp.)
Women During and After the Civil War 1860-1890 (72 pp.)
Women in the Progressive Era 1890-1920

BIBLIOGRAPHY

WOMEN IN NONTRADITIONAL OCCUPATIONS: A BIBLIOGRAPHY. U.S. Office of Education, 1976.

An annotated bibliography of literature about women in nontraditional occupations.

BOOK

WOMEN ON THE MOVE: A COUNSELING WORKSHOP MANUAL FOR WOMEN SEEKING NON-TRADITIONAL WORK. Priscilla Farmer, Pennsylvania Department of Education, 1980.

Contains information and exercises to encourage women to consider and explore nontraditional career options.

FILM

WOMEN'S WORK: MANAGEMENT. Color, 16 mm, 30 minutes.

Several women working in a variety of management situations discuss how they got into management, what management is, fears they had about entering management, and what role management plays in their lives. It provides supportive help for women considering management and suggests various routes to learn about or prepare for a management position.

BOOK

A WORKING WOMAN'S GUIDE TO HER JOB RIGHTS. Women's Bureau, U.S. Department of Labor, 1974.

Presents a woman's rights in getting the job, on the job, and in retirement situations. Also provides a list of assistance resources.

BOOK

YELLOW, BLUE AND RED BOOK. Seattle, WA: Highline Public Schools, 1976.

A collection of short-term activities developed by and for K-6 teachers to expand students' awareness of traditional sex role stereotyping.

BOOK

YOU WON'T DO: WHAT TEXTBOOKS ON U.S. GOVERNMENT TEACH HIGH SCHOOL GIRLS. Jennifer MacLeod and Sandra Silverman, KNOW, Inc., 1973.

A study of sexism in government texts containing the following chapters: Leaving Women Out, Putting Women Down, Ignoring Subject Matter Important to Women, Building Women Up in the New Textbooks, What to do Till the Non-Sexist Textbooks Come.

SUBJECT INDEX

CAREER EDUCATION

The ABCs of What a Girl Can Be (book)

Becoming (book)

Born Free (Training packets, cassette series)

Choices and Challenges: A Student Guidebook About Nontraditional Career Opportunities (book)

Expanding Adolescent Role Expectations (book)

Exploring Educational Equity: Sex Affirmative Guide for Counseling and Teaching (book)

The Female Experience in America: Development, Counseling, and Career Issues (book)

Free to Choose (film)

The Life and Times of Rosie-the-Riveter (film-book)

Making It in the World of Work (film)

Sex Equity: In Self-Views, In School Practice, In Career Counseling (book)

Sex Fairness in Career Guidance: A Learning Kit (kit)

Vocational Education Sex Equity Strategies (book)

The Whole Person: Toward Self-Discovery and Life Options (book)

Women in Nontraditional Occupations: A Bibliography (bibliography)

Women on the Move (book)

Women's Work: Management (film)

COUNSELING AND GUIDANCE

An Annotated List of Resources for Promoting the Development of Girls and Women (bibliography)

Becoming (book)

Diagnosing the Problem: Sex Stereotyping in Special Education (audio cassette kit)

Engineering Skills and Career Planning: A Model Program (slidetape)

Expanding Adolescent Role Expectations (book)

Expanding Roles in a Changing World (filmstrip)

Expectations (film)

Exploring Educational Equity: Sex Affirmative Guide for Counseling and Teaching (book)

The Female Experience in America: Development, Counseling, and Career Issues (book)

Free to Choose (film)

A Handbook for Workshops on Sex Equality in Education (book)

Images and Our Self-Concept (filmstrip)

Issues of Sex Bias and Sex Fairness in Career Interest Measurement (book)

Making It in the World of Work (film)

New Pioneers: A Program to Expand Sex Role Expectations in Elementary and Secondary Education (book)

Putting It All Together: A Model Program for Women Entering Engineering (booklet and slidetape)

Resource Guide for Sex Equity in Vocational Counseling (bibliography)

Sex Equity: In Self-Views, In School Practices, In Career Counseling (book)

Sex Fairness in Career Guidance: A Learning Kit (kit)

The Sky's the Limit (career handbook)

Stop, Look, Listen (filmstrip)

Understanding Sex Roles and Moving Beyond (book)

Vocational Education Sex Equity Strategies (book)

Which Comes First - The Person or the Role (filmstrip)

The Whole Person Book: Toward Self-Discovery and Life Options (book)

Women on the Move (book)

CURRICULAR MATERIALS ANALYSIS

Books, Bias and Kids (filmstrip)

Building Instruction Around Sex Equity (book)

Changing Sexist Practices in the Classroom (book)

Characters in Textbooks: A Review of the Literature (book)

A Checklist for Evaluating Materials (booklet)

Gender and the Conditions of Learning: Collected Readings (book)

Guidelines for Equal Treatment of the Sexes in McGraw-Hill Book Company Publications (booklet)

Guidelines for Sex Fair Vocational Education Materials (booklet)

Guidelines for the Creative Use of Biased Materials in a Non-Biased Way (booklet)

Mathco (module)

Promoting Educational Equity Through School Libraries (booklets)

Reviewing Curriculum for Sexism (booklet)

Sex Stereotyping in Education (modules)

Taking Sexism Out of Education (book)

Teacher Skill Guide for Combatting Sexism (booklets)

We the People: Sex Bias in American History (audio cassette kit)

You Won't Do: What Textbooks on U.S. Government Teach High School Girls (book)

EDUCATIONAL EQUITY

Becoming Sex Fair (manuals)

Building Instruction Around Sex Equity (book)

The Catalyst Training Package (training package)

Changing Sexist Practices in the Classroom (book)

A Common World: Courses in Women's Studies for Rural and Urban Communities (course guide)

Cracking the Glass Slipper: PEER's Guide to Ending Sexism in Your Schools (kit)

Educational Needs of Rural Women and Girls (book)

An Equal Chance Through Title IX (film)

Facing the Future: Educational Equity for Females and Males (book)

Freeing Ourselves: Removing Internal Barriers to Equality (manual and sound filmstrip)

Girl, Boy, or Person: Beyond Sex Differences (Audio cassette kit)

A Handbook for Workshops on Sex Equality in Education (book)

Measures of Educational Equity for Women (book)

Programs for Educational Equity: Schools and Affirmative Action (book)

Project Awareness (book)

Sex Equity: In Self-Views, School Practices, and Career Counseling (book)

Sex Bias and Title IX (slide-tape show)

Sex Discrimination in Public Schools (slide-tape show)

Sexism in Education (book)

Sexism in the Classroom (modules)

Staff Development for Educational Equality: A Trainer's Manual (book)

Taking Sexism Out of Education (book)

Title IX (slide-tape show)

Today's Girls: Tomorrow's Women (book)

Together We Can (book)

Voices for Women (book)

When I Grow Up (film)

Why Title IX? (book)

EMPLOYMENT

The Affirmative Action Handbook (book)

The Affirmative Action Manual (book)

Conducting the Lawful Employment Interview (book)

Employee Selection Within the Law (book)

Employment Discrimination Law (book)

Interviewing Women: Avoiding Charges of Discrimination (book)

Programs for Educational Equity: Schools and Affirmative Action (book)

Selecting Professionals in Higher Education: A Title IX Perspective (book)

Sex Discrimination in Schools: Evaluating Employment Practices (book)

Sex Discrimination in the Selection of School District Administrators: What Can be Done? (book)

The Supervisor's EEO Handbook (book)

Women in Administrative Positions in Public Education (book)

A Working Woman's Guide to Her Job Rights (book)

FEDERAL ANTI-DISCRIMINATION LAW

Achieving Sex Equity (book)

The Affirmative Action Handbook (book)

The Affirmative Action Manual (book)

Building Instruction Around Sex Equity (book)

Complying with Title IX: Implementing Institutional Self-Evaluation (book)

Complying with Title IX: The First Twelve Months (book)

Employment Discrimination Law (book)

Identifying Discrimination: A Review of Federal Anti-Discrimination Laws and Selected Case Examples (book)

Stalled at the Start: Government Action on Sex Bias in the Schools (book)

A Student Guide to Title IX (booklet)

The Supervisor's EEO Handbook (book)

Title IX (Slide-tape show)

Title IX Grievance Procedures: An Introductory Manual (book)

University Grievance Procedures, Title IX, and Sexual Harassment on Campus (booklet)

Why Title IX? (book)

HISTORY AND GOVERNMENT

The Female Experience: An American Documentary (book)

Images and Our Self-Concept (filmstrip)

In Search of Our Past: Units in Women's History (book)

Susan B. Anthony Birthday Celebration Kit (booklet)

They Chose Greatness: Women Who Shaped America and the World (booklet)

We the People: Sex Bias in American History (audio cassette kit)

Women in America: Half of History (book)

Women in American History: A Series (books)

You Won't Do: What Textbooks on U.S. Government Teach High School Girls (book)

LANGUAGE ARTS

The ABCs of What A Girl Can Be (book)

Changing Words in a Changing World (book)

Language and Sex: Difference and Dominance (book)

She Said He Said (bibliography)

Women and Literature: An Annotated Bibliography of Women Writers (bibliography)

MATH AND SCIENCE

Comets: Career Oriented Modules to Explore Topics in Science (book)

Comets: Profiles (book)

Equality in Science: Formula for Changing Sex Bias (audio cassette kit)

Equals (book)

Expanding Your Horizons in Science and Math (book)

How High the Sky? How Far the Moon? (book)

Overcoming Math Anxiety (book)

Sandra, Zella, Dee and Claire: Four Women in Science (film)

Sex Stereotyping in Math Doesn't Add Up (audio cassette kit)

Spaces: Solving Problems of Access to Careers in Engineering and Science (book)

NON-SEXIST ACTIVITIES

Becoming (book)

Being a Man: A Unit of Instructional Activities on Sex Role Stereotyping (book)

BIAS Guide to Non-Sexist Teaching Activities K-12 (bibliography)

Building Instruction Around Sex Equity (book)

Changing Sexist Practices in the Classroom (book)

Changing Words in a Changing World (book)

A Counseling Workshop Manual for Women Seeking Nontraditional Work (book)

Equals (book)

Expanding Adolescent Role Expectations (book)

Expanding Your Horizons in Science and Math (book)

A Handbook for Workshops on Sex Equality in Education (book)

How High the Sky? How Far the Moon? (book)

In Search of Our Past: Units on Women's History (book)

Making It Work! A booklet of Activities to Encourage the Development of Co-Ed Physical Education Programs (book)

New Pioneers: A Program to Expand Sex Role Expectations in Elementary and Secondary Education (book)

Overcoming Math Anxiety (book)

Project Awareness (book)

Susan B. Anthony Birthday Celebration Kit (book)

Teaching Skill Guide for Combatting Sexism (booklets)

Today's Changing Roles: An Approach to Non-Sexist Teaching (book)

Together We Can (book)

We the People: Sex Bias in American History (audio cassette kit)

The Whole Person Book: Toward Self-Discovery and Life Options (book)

PHYSICAL EDUCATION AND ATHLETICS

A.C.T.I.V.E.: All Children Totally Involved Via Equity (manuals)

Competitive Athletics: In Search of Equal Opportunity (book)

An Equal Chance Through Title IX (film)

Equity in Physical Education (book)

Exercising Your Rights: Eliminating Sex Bias in Physical Education (kit)

Implementing Title IX in Physical Education and Athletics (book)

Making It Happen (film)

Making It Work! A Booklet of Activities to Encourage the Development of Co-Ed Physical Education Programs (book)

Physical Education: Implementing Sex Equity Using Title IX (book)

Physical Educators for Equity (modules)

What Constitutes Equality for Women in Sports? (booklet)

SEXISM

Anything You Want to Be (film)

Being a Man: A Unit of Instructional Activities on Sex Role Stereotyping (book)

Changing Sexist Practices in the Classroom (book)

Cracking the Glass Slipper: PEER's Guide to Ending Sexism in Your Schools (kit)

Education: The Critical Filter, Vol. 1 (book)

Expanding Roles in a Changing World (filmstrip)

Expectations (film)

The Fable of He and She (film)

Girl, Boy, or Person: Beyond Sex Differences (audio cassette kit)

A Handbook for Workshops on Sex Equality in Education (book)

I Is for Important (film)

Images and Our Self-Concept (film strip)

Language and Sex: Difference and Dominance (book)

Media and Sexism (book)

Men's Lives (film)

New Pioneers: A program to Expand Sex-Role Expectations in Elementary and Secondary Education (book)

Project Awareness (book)

Reviewing Curriculum for Sexism (booklet)

Sex Bias and Title IX (slide-tape show)

Sex Discrimination in Public Schools (slide-tape show)

Sexism in Education (book)

Stop, Look, Listen (filmstrip)

Taking Sexism Out of Education (book)

Teacher Skill Guide for Combatting Sexism (booklets)

Together We Can (book)

When I Grow Up (film)

Which Comes First - The Person or the Role (filmstrip)

Why Title IX? (book)

SEXUAL HARASSMENT

Sexual Harassment (book)

University Grievance Procedures, Title IX, and Sexual Harassment on Campus (booklet)

SPECIAL EDUCATION

Diagnosing the Problem: Sex Stereotyping in Special Education (audio cassette kit)

TEACHER RESOURCES: ELEMENTARY EDUCATION

The ABCs of What a Girl Can Be (book)

Being a Man: A Unit of Instructional Activities on Sex Role Stereotyping (book)

BIAS Bibliography on Non-Sexist Supplementary Books K-12 (bibliography)

BIAS Guide to Non-Sexist Teaching Activities K-12 (bibliography)

Expectations (film)

Equality in Science: Formula for Changing Sex Bias (audio cassette kit)

Equals (book)

The Fable of He and She (film)

Gender and the Conditions of Learning: Collected Readings (book)

How High the Sky? How Far the Moon? (book)

New Pioneers: A Program to Expand Sex Role Expectations in Elementary and Secondary Education (book)

Overcoming Math Anxiety (book)

Sex Stereotyping in Math Doesn't Add Up (audio cassette kit)

Stop, Look, Listen (filmstrip)

Susan B. Anthony Birthday Celebration Kit (booklet)

Teacher Skill Guides for Combatting Sexism (booklet)

They Chose Greatness: Women Who Shaped America and the World (booklet)

Today's Changing Roles: An Approach to Non-Sexist Teaching (book)

Together We Can (book)

Understanding Sex Roles and Moving Beyond (book)

Venture Beyond Stereotypes (videotapes and workbook)

We the People: Sex Bias in America History (audio cassette kit)

Yellow, Blue and Red Book (book)

TEACHER RESOURCES: SECONDARY EDUCATION

An Annotated List of Resources for Promoting the Development of Girls and Women (bibliography)

Anything You Want to Be (film)

BIAS Bibliography of Non-Sexist Supplementary Books K-12 (bibliography)

BIAS Guide to Non-Sexist Teaching Activities K-12 (bibliography)

Being a Man: A Unit of Instructional Activities on Sex Role Stereotyping (book)

Changing Words in a Changing World (book)

An Equal Chance Through Title IX (film)

Equality in Science: Formula for Changing Sex Bias (audio cassette kit)

Equals (book)

Expanding Adolescent Role Expectations (book)

Expanding Your Horizons in Science and Math (book)

Expectations (film)

Girl, Boy, or Person: Beyond Sex Differences (audio cassette kit)

The Female Experience: An American Documentary (book)

Free to Choose (film)

Gender and the Conditions of Learning: Collected Readings (book)

How High the Sky? How Far the Moon? (book)

I is for Important (film)

Images and Our Self-Concept (film strip)

In Search of Our Past: Units in Women's History (book)

Making it in the World of Work (film)

Making it Work! A Booklet of Activities to Encourage the Development of Co-Ed Physical Education Programs (book)

Men's Lives (film)

New Pioneers: A Program to Expand Sex-Role Expectations in Elementary and Secondary Education (book)

Overcoming Math Anxiety (book)

Sex Equity: In Self-Views, In School Practices, In Career Counseling (book)

Sex Bias and Title IX (slide-tape show)

Sex Stereotyping in Math Doesn't Add Up (audio cassette kit)

Stop, Look, Listen (filmstrip)

Teacher Skill Guide for Combatting Sexism (booklets)

Title IX (slide-tape show)

Today's Changing Roles: An Approach to Non-Sexist Teaching (book)

Together We Can (book)

Understanding Sex Roles and Moving Beyond (book)

Venture Beyond Stereotypes (vdeotapes and workbook)

Vocational Education Sex Equity Strategies (book)

We the People: Sex Bias in American History (audio cassette kit)

When I Grow Up (film)

Which Comes First - The Person or the Role (filmstrip)

The Whole Person Book: Toward Self-Discovery and Life Options (book)

Women in America: Half of History (book)

Women on the Move (book)

Women's Work: Mangement (film)

FREE

MATERIALS AVAILABLE

A wide variety of informational materials, fact sheets, and work sheets are available. Below are some examples of these materials. If you are interested in information that you cannot find listed, check with the Sex Equity Consultant to find out what might be available in your specific area of interest.

Assessing Sex Bias in the Classroom. Council of Chief State School Officers, 1978 (checklist).

Avoiding Sexist Language. Feminists Northwest, 1977 (worksheet and answer sheet).

Checklists for Evaluating the Title IX Basic Compliance Tasks. Shirley McCune and Martha Matthews, U.S. Office of Education, 1977 (checklists).

The Cost of Sex Bias. Mid-Atlantic Center for Sex Equity (information sheet).

Economic Responsibilities of Working Women. U.S. Department of Labor, 1979 (information sheets).

Educational Equity for Females and Males: Classroom Materials and Interactions. Sheryl Denbo, Council of Chief State School Officers, 1980 (informational materials).

Educational Equity for Females and Males: Facts Concerning the Labor Force, the Family, and Education. Council of Chief State School Officers, 1980 (informational materials).

Equal Opportunity Planning Guidelines. Idaho State Department of Education, 1981 (booklet).

Final Title IX Regulation Implementing Education Amendments of 1972. Office for Civil Rights, 1975 (regulation).

Forms of Sex Bias in the Classroom. Council of Chief State School Officers, 1978 (information sheet).

Forty-One Ways to Teach About Sex Role Stereotyping. Pauline B. Gough, 1977 (informational materials).

Identifying Sex Bias in the Classroom. Council of Chief State School Officers, 1978 (worksheet and answer sheet).

Mathematics Education of Girls and Young Women. National Council of Teachers of Mathematics, 1981 (information sheets).

Model EEO Policy Statement. (model statement).

Model EEO Grievance Procedure. (model procedure).

Self-Evaluation Guidelines. Shirley McCune and Martha Matthews, U.S. Office of Education, 1977 (checklists).

Sex Differences and Education. Carol Nagy Jacklin (informational materials).

Sex Fair Communication Guidelines. Idaho State Department of Education, 1981 (information sheet)

Sexist and Non-Sexist Practices. Council of Chief State School Officers, 1978 (worksheet and answer sheet).

Some Damaging Effects of Sex Role Stereotyping. Feminists Northwest, 1977 (informational materials).

Summary of the Title IX Regulations. Project on Equal Education Rights, 1980 (information sheets).

Title VII Sexual Harassment Guidelines and Educational Employment. Project on the Status and Education of Women, 1981 (information sheets).

Twenty Facts on Women Workers. U.S. Department of Labor, 1979 (information sheets).

What Laws Affect Schools. BIAS Training Materials, 1981 (information sheet).

Woman, Which Includes Man, of Course. Theodora Wells (awareness exercise).

X: A Fabulous Child's Story. Lois Gould, 1972 (short story).

Federal law prohibits discrimination on the basis of race, color, religion, sex, national origin, age, or handicap in any educational programs or activities receiving federal financial assistance. (Title VI and VII of the Civil Rights Act of 1964; Title IX of the Educational Amendments of 1972; and Section 504 of the Rehabilitation Act of 1973).

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